





PageUp Quick Guide – EOP Report FY25

If you use PageUp as your Applicant Tracking System, please make sure to use the following report in PageUp to complete the relevant data requirements for the EOP Template.

New Report Name: Employment Opportunity Plan Report (Fiscal Year 25)

Employment Opportunity Plan Report Fiscal Year 25		Kimberly Alexander	Applicant Search / All Candidates	Jun 6, 2025	
--	---	--------------------	--------------------------------------	-------------	---

New Column: Voluntary Self-Identification of Disability

Voluntary Self-Identification of Disability			J
No, I do not have a disability and have not had one...	C		
No, I do not have a disability and have not had one...	C		
I do not want to answer	C		
No, I do not have a disability and have not had one...	C		
No, I do not have a disability and have not had one...	F		
No, I do not have a disability and have not had one...	F		

NOTE: This Column is critical to the data validation of the Voluntary Self-Identification of a Disability section(s) of the EOP Report Submission. Also, the FY25 dates were added as a built-in filter (meaning you don't have to filter by date anymore. The data being pulled from PageUp is ONLY from FY25).