



## DHRM HR Highlights May

### **June FY26 One-time Bonus Memo/FAQ Update**

The one-time bonus is included in the directives found in [Chapter 7 of the 2026 Amendments](#) to the 2025 Virginia Acts of Assembly. Please take some time to review the [Memo](#) and [FAQs](#) which are also accessible on the [DHRM Compensation website](#).

DHRM has partnered with Cardinal to develop guidance for HR and Payroll professionals in support of the June 16, 2026 One-Time Bonus Payment. We encourage agencies to review [Cardinal's FY26 Legislative Increase](#) site, the [FY2026 Legislative Bonus Processing Forum](#), and [DHRM's FY26 June One-Time Bonus FAQ's](#) for detailed information and required actions to take to properly facilitate the one-time bonus.

Additionally, please note two configuration updates. More details can be found on [Cardinal's FY26 Legislative Increase](#) site and included in an updated version of [DHRM's FY26 June One-Time Bonus FAQ's](#):

**Salaried Quasi Employees:** Updated bonus proration based on the employee's current standard hours. Please take note of additional verbiage for processing the one-time bonus for Salaried Quasi status employees (FAQ #10) as manual calculation may be required.

**Written Notices:** Additional system blocks for notices issued as of May 26, 2025 (affects a small subset of employees with notices from previous jobs)

Updated data is available for review as of May 23, 2026.