



HR Highlights March 2021

Submitting Elections for Open Enrollment – May 3 – 17, 2021

As we continue to deal with the COVID-19 pandemic, please encourage employees to visit EmployeeDirect or use the fillable enrollment form on the DHRM website for submitting elections during Spring 2021 health benefits and flexible spending account (FSA) Open Enrollment. The form will also be included in the Open Enrollment packages mailed to home addresses of eligible employees and non-Medicare retirees this year. While an electronic signature or printed name on the form is permitted, it is the Benefits Administrator's or HR office's responsibility to ensure that a signature is obtained from the participant for their permanent record.

More information on options for submitting Open Enrollment requests will be available in a numbered memo distributed soon to Benefits Administrators. The State Health Benefits Program is also helping participants and/or their spouses in the COVA Care and COVA HealthAware plans earn rewards and reduce the amount of their state health plan premiums. To begin earning rewards July 1, participants must complete and submit a health assessment during the Open Enrollment period between May 3 and May 17. Additional guidance and FAQs will be posted soon on the DHRM website.