



**HR Highlights
January 2023**

RMS Replacement Project on Target

The RMS Replacement Project is heading into the home stretch and still on target to go live on January 24. Training is scheduled for January 9 -12, 2023 and invitations have been sent to HR recruiting staff. Please review the [RMS System Cutover Plan](#) to prepare for the implementation. Per the cutover plan, starting on January 17, agencies will no longer be able to post new positions in People Admin. Agencies should use the week of January 17 to add new postings into PageUp in preparation for go live.

We will be setting up a command center for questions starting on January 17. HR Staff can contact the RMS Replacement project team through Microsoft Teams. We will send an email to the Recruiting Network Action Team meeting distribution list with the Microsoft Teams link shortly.

To help you prepare for the transition, we created this [Position Description template](#) which allows you to store your position information from People Admin so you can access when you are entering this information into PageUp. As a reminder, we are not transferring data from People Admin into PageUp.

If you have any questions, please email rmsinquiry@dhrm.virginia.gov.