



HR Highlights April 2021

Employment Opportunities Plans (EOP) Due June 30

Each July 1, agencies are required to submit a formal EOP that outlines strategies for increasing the employment of individuals with disabilities. In alignment with this objective, agencies should take the following steps prior to June 30, 2021:

- Please submit your agency's updated plan using the Employment Opportunities Plan template.
- The updated plan should highlight progress achieved with the strategies used for expanding and increasing opportunities for individuals with disabilities.
- Please include changes to internal policies and practices related to the employment of individuals with disabilities, recruitment efforts, interviewing criteria, and resources to accommodate applicants and workers with disabilities.

Submit the updated plan, and sign and submit an updated Statement of Commitment form. by email to [Natalie Brannon](#), Talent and Policy Services Director, no later than **June 30, 2021**. Please note that the [new EOP template](#), published last July, should be used for the 2021 reporting period. It was designed to better align with the Workforce Plan template.