



HR Highlights April 2021

Disability Hiring Resources

The [DHRM Hiring Initiative web pages](#) include recruitment facts and best practices, recruitment tools and helpful resources to assist with talent outreach efforts for individuals with disabilities.

With the [Voluntary Self-Identification Form](#), agencies may invite employees to voluntarily self-identify as individuals with disabilities. Agencies must clearly state that the information is being requested on a voluntary basis, that it will be kept confidential and used only in accordance with the ADA, and that refusal to provide it will not subject the employee to any adverse treatment.

- As a reminder, Voluntary Self-Identification Form data needs to be keyed into PMIS using the current disability codes.
- Data effective June 30th will be incorporated into the FY21 report to the Governor's office on agency progress toward the mandated employment goal.

Our collective efforts will ensure that the goal to increase the level of employment of individuals with disabilities by five percent is met by fiscal year 2023, and that we will continue to support and expand workforce diversity for Executive Branch agencies.