



DHRM Highlights January/February 2024

Gearing Up for the 2024 Employment Opportunities Plans and Workforce Plans

As a reminder, Employment Opportunities Plans are due by June 30 and Workforce Plans are due by September 30 each year.

Now is a great time for agencies to prepare for the upcoming Employment Opportunities and Workforce Plans by assessing the current progress or impacts of their strategic objectives or action items to use the remaining time most effectively. Workforce planning is at its best when not only aligning data driven insights with workforce strategies, but also when the progress and impact of strategic objectives are assessed often.

The template and tools are always available on the [Strategic Workforce Planning](#) webpage. A new feature was added to the Employment Opportunities Plan template so agencies can use it for both their fiscal year submission or to take a snapshot in time at any point throughout the fiscal year.

The Agency Strategy template (for the workforce plan) is undergoing an upgrade to incorporate agency feedback from the DHRM conference last fall; however, the prior year template is available for agencies to continue their workforce planning efforts without delay. Learn more about this upgrade and a new tool to support agencies ability to analyze workforce data in our March workforce planning webinar.