



**HR Highlights
January/February
2024**

Health Benefits Open Enrollment Coming in May

Open Enrollment for health benefits and flexible spending accounts (FSAs) will be held from May 1 through May 15, 2024. Please be sure to update your contact information for each of your agency groups in the Cardinal system to receive important Open Enrollment information.

Here is the navigation in Cardinal: Navigator > Benefits > Employer Information > BA Contacts. Once you are on the BA Contact page, enter the Agency number, click search and Cardinal should return with the option(s) for the agency. Similar to the BES system, there are four positions for contact information per agency/payroll group.

Please do not reply to this email. You may send inquiries to the Office of Health Benefits mailbox at ohb@dhrm.virginia.gov.