

Virginia Department of Human Resource Management
Office of Equal Employment and Dispute Resolution

Hearing Officer Evaluation Form

Hearing Officer: _____

Grievant: _____

Agency: _____

Date of Hearing: _____

Evaluation Conducted By: _____ **Date:** _____

Directions: Circle the numeric rating (score of 5 is highest) which most closely depicts your experience with this hearing officer.

PROFESSIONAL DEMEANOR/TEMPERAMENT

Hearing officer consistently demonstrated an attitude of orderliness, decisiveness, and self-assurance. Attitude toward parties was respectful, courteous, compassionate, and rational.

Rating: 1 2 3 4 5

Comments: _____

ABILITY TO CONDUCT ORDERLY HEARING

Hearing was conducted in a smooth manner; order of presentations followed prescribed hearing procedure; presentations focused on relevant points; time was wisely spent.

Rating: 1 2 3 4 5

Comments: _____

