



COMMONWEALTH OF VIRGINIA HUMAN RESOURCE CONSULTING SERVICES

March 23, 2023

Dear Human Resource Directors:

[Policy 1.61, Teleworking](#), has been updated effective March 23, 2023.

- The 2022 process implementation dates in the original policy have been removed.
- A new provision regarding agencies' annual renewal process for Standard Telework Agreements (STAs) has been incorporated.
- Effective immediately, Cabinet-level approval of STAs is required only for new or modified agreements when requesting more than one day of remote work.

Please direct any questions to the [DHRM Policy Mailbox](#).