

From: Littel, John (GOV) <John.Littel@governor.virginia.gov>
Sent: Tuesday, November 11, 2025 4:24 PM
To: GOV Office - All Staff Meeting <Govofficeallstaffmtg@governor.virginia.gov>
Cc: Altholz, Rochelle (GOV) <Rochelle.Altolz@governor.virginia.gov>
Subject: Transition Information Sessions

Happy Veterans Day, Team:

First, thank you to all who served in our Nation's military or supported someone who did. We are better because of your service and are especially glad to have had you on Governor Youngkin's team.

We will be holding appointee transition information sessions to provide you with an understanding of the human resources and retirement benefit options to consider as you plan for your future. These information sessions are scheduled for 10am in the PHB East Reading Room on Friday Nov 14, and Monday Dec 15 with representatives from Executive Administrative Services HR, VRS, VOYA and DHRM to give more detailed information and answer questions. The same information will be covered in each session. Please see the attached flyer for details. Also attached is a document that outlines the Workforce Transition Act and Executive Leave benefits for appointees who are involuntarily separated from state service that will be covered in more detail in these sessions.

If you are interested in the possibility of serving in the next administration as an appointee, I would ask that you provide your name to Kate Stockhausen with the position that would best fit your skills. I will pass on names and interests to the next Chief of Staff, however there is no guarantee of future employment with the next administration regardless of the political party affiliation.

If you are interested in a classified position in a state agency, it is important that you consult the [VA Jobs](#) website for available positions and the VA Department of Human Resources Management [DHRM Home](#) for additional state benefits information. For transition purposes, please also let us know of your future employment plans as soon as you know them.

If you have any specific questions how these benefits may apply to your personal situation, please consult with your agency HR office. For the Governor Office, Lt. Governor Office, or the Cabinet offices appointees, contact the Division of Executive Administrative Services - Human Resources on the PHB 2nd floor.

These are some sites where you can also find transition information resources.
VA Dept of Human Resources - [At-Will Transition Resources](#)
Virginia Retirement System [Workforce Transition Act \(State Employees\) | Virginia Retirement System](#)

Best, John

John E. Littel
Chief of Staff
Office of Governor Glenn Youngkin
Commonwealth of Virginia