**SAMPLE ANNUAL AGE 26 LETTER**

**FOR ACTIVE EMPLOYEES IN COVA CARE, COVA HDHP, COVA HEALTHAWARE, OPTIMA HEALTH AND KAISER PERMANENTE**

MM/DD/YYYY

Dear Employee:

Under the terms of the Health Benefits Program for state employees, covered dependent children are no longer eligible for health coverage at the end of the calendar year in which they turn age 26.

The program’s Cardinal HCM System indicates that you provide coverage for a child whose eligibility will cease as of January 1. Thus, the 26-year-old-child will be automatically removed from coverage. Because your child will no longer be eligible for the program, you may be eligible for a reduced membership and lower premium cost. If you qualify, your membership will be reduced automatically effective January 1, 2024. Consistent plan changes are permitted when a child loses eligibility. You may request a plan change within 60 days of your child losing eligibility. Any change in plan enrollment will be on a prospective basis.

There are four health benefit options listed below for children who will lose coverage in the Health Benefits Program for state employees due to age.

1. Continued coverage under the Health Benefits Program for state employees if your child qualifies as an incapacitated dependent due to a physical or behavioral health condition, and:

* the incapacitation existed prior to the loss of eligibility due to age;
* the child is unmarried, resides full-time with the employee (or the other natural/adoptive parent) or a resident of a facility that is providing residential support services and the child is dependent upon the employee for financial support, and
* the plan administrator approves continued coverage.

Employees need to contact the plan in which they are enrolled for the necessary paperwork to begin the request for continuation process for incapacitated dependents who are age 26 and losing coverage. Completed requests must be returned to the plan prior to January 1, 2024. Employees enrolled in:

* **COVA Care and COVA HDHP must contact Anthem at 1-800-552-2682.**
* **COVA HealthAware must contact Aetna Concierge at 1-855-414-1901.**
* **Kaiser Permanente must contact Kaiser at 1-800-777-7902.**
* **Optima Health must contact Optima at 1-866-846-2682.**

Please note that the approval process can be very time consuming. If you think that your child may qualify for this provision, we recommend that you take immediate action. Dependents removed from the Health Benefits Program for state employees upon reaching age 26 can only re-enroll in coverage in one, very limited situation. Contact your agency Benefits Administrator for assistance.

1. Enrollment in Extended Coverage under the provisions of the Public Health Service Act (PHSA) for a period of up to 36 months. An Extended Coverage Election Notice will be sent to your child.
2. Enrollment in non-group coverage available through your current health benefits plan. Additionally, there are other companies that offer individual coverage. Contact the plans directly to purchase non-group coverage.
3. Enrollment in the Virginia Health Insurance Marketplace. Visit HealthCare.gov for more information.

If our records are incorrect and you are not covering a dependent child who will reach age 26 by December 31, please contact your agency Benefits Administrator and provide documentation of your child’s correct date of birth.

Sincerely,