

Educational Leave Of Absence With Full Or Partial Pay

An official educational leave is for educational reasons with full or partial pay maintained for the leave, *not for work rendered*. It is possible to maintain health benefits coverage on an educational leave provided that at least half pay is given. Health benefits coverage may continue for the duration of the leave up to 24 months. The State's contribution continues.

The employee on this type of leave should not be confused with the employee who reduces his or her work schedule for educational purposes. The latter situation is addressed in Changing Employee from Full-time to Part-time.

If the employee is enrolled in a Flexible Spending Account(s) at the start of the leave, contributions will be maintained through the end of that plan year but may not be newly elected during the leave period.

Premiums:

Agency pays:	Employer portion of premium
Employee pays:	Employee portion of premium