

HEALTH BENEFITS E-NEWS

*Department of Human Resource
Management
Office of Health Benefits*

December 17, 2015

Value of Healthcare File for W-2 Processing

The cost of health care benefits or “value of healthcare” is required by the Affordable Care Act to be included each year on W-2 Forms. To facilitate this, DHRM will again produce a file to provide the required value for each employee who was employed during the 2015 tax year.

- CIPPS agencies will receive information from the Department of Accounts regarding the W2 process.
- The non-CIPPS files will be run on December 22 and available on December 23, with the file name “BES-W2-Value-of-Healthcare.”

Spring 2016 Benefits Administration Training Scheduled

Active Employee and Retirement/LTD/COBRA training will be held during early 2016. Registration is now open in the COVA Knowledge Center at <http://www.dhrm.virginia.gov/docs/default-source/default-document-library/covkcdomains.pdf>.

Health Benefits Administration – Active Employees

This two-day course is designed for agency human resources professionals, health benefit administrators and payroll employees whose job responsibilities require specific and detailed knowledge of the state's health benefits programs. The course provides a review of the policies and procedures for the Active State Health Benefits and the Flexible Benefits Program. It also provides an overview of the Benefits Eligibility System (BES).

Dates and Locations:

February 17 & 18, 2016

8:30 am – 4pm

The POD: James Monroe Building

6th Floor, 101 N. 14th Street, Richmond, VA 23219

Instructor: Kevin M. Johnson

March 30 & 31, 2016

8:30 am – 4 pm

North End Center, Room 2420/2430

300 Turner St NW

Blacksburg, VA 24061

Instructor: Kevin M. Johnson

Health Benefits Administration – Retirement/LTD/COBRA

This one-day course is designed for the human resources or payroll professional that is responsible for the administration of an agency's health benefits program. This course focuses on the Retiree Health Benefits Program (which includes LTD participants and Survivors) and enrollment procedures and provides an in-depth review of Extended Coverage. Also included is an overview of the State Health Plan's HIPAA Privacy Policy.

Dates and Location:

March 17, 2016

April 7, 2016

8:30 am – 4pm

The POD: James Monroe Building

6th Floor, 101 N. 14th Street, Richmond, VA 23219

Please do not reply to this e-mail. You may send inquiries to the Office of Health Benefits mailbox at ohb@dhrm.virginia.gov.