

HEALTH BENEFITS E-NEWS

*Department of Human Resource
Management
Office of Health Benefits*

September 6, 2022

Important FSA Deadlines for the 2021-2022 Plan Year Accounts

Please see the chart below for important dates for the Flexible Spending Account (FSA) Program. This includes both the Health Flexible Spending Account (HFSA) and the Dependent Care Flexible Spending Account (DCFSA).

Date	Description	Population Impacted
06/30/2022	<ol style="list-style-type: none">1. Last Day to incur expenses for Prior Plan Year.2. Determines eligibility the DCFSA Grace Period.	<ol style="list-style-type: none">1. Employees enrolled during the July 1, 2001-June 2022 Plan year.2. Employees enrolled in a DCFSA on this date with a remaining balance.
09/15/2022	Last day to incur expenses related to Grace Period extension.	Employees eligible for the DCFSA Grace Period.
09/30/2022	Normal runout period to file claims ends for the plan year ending June 30, 2022.	Employees enrolled in a HFSA or DCFSA with no Grace Period.
10/31/2022	Extended claims filing period for Grace Period ends. All claims and documentation must be received by PayFlex on or before this date. PayFlex will not accept claims postmarked, but not received, by this date.	All employees with the DCFSA Grace Period ending on September 15, 2022.

Employees may login to payflex.com or call customer service at 1-855-516-8595 for account information. Claims may be FAXED to 1-888-238-3539. If you FAX your claim please keep your FAX confirmation. Claims may also be mailed to:

PayFlex Systems USA, Inc.
PO Box 14879
Lexington, KY 40512-4879

As a reminder, when an FSA ends midyear, employees have a 3-month runout period to file claims.

If you have any questions please contact ohb@dhrm.virginia.gov.

Please do not reply to this e-mail. You may send inquiries to the Office of Health Benefits mailbox at ohb@dhrm.virginia.gov