

# ***HEALTH BENEFITS E-NEWS***

*Department of Human Resource  
Management  
Office of Health Benefits*

*December 7, 2015*

## **Affordable Care Act (ACA) Reconciliation Report Update and Deadline**

An updated BES ACA Reconciliation Report, dated 12/07/2015, is now available to help you reconcile your agency's data for compliance with the ACA employer reporting mandate to report health care coverage to employees and the Internal Revenue Service (IRS). This updated report includes data from BES through close of business on December 4. As reported earlier, DHRM will rely on the information in the Benefits Eligibility System (BES) provided by you to file the required IRS reports.

The BES ACA Reconciliation Report is a monthly report of calendar year records in BES for your group. Make sure this report reflects an accurate record of coverage offered to all ACA eligible employees. Instructions, sample reports, and correction forms are attached. **The deadline to review and reconcile January – November 2015 records is December 17, 2015.**

Additional reports are available in your HuRMan folder to help you keep all the information in BES accurate. Please refer to these communications posted on the DHRM Website that are specific to ACA reporting:

- ENews dated [November 9, 2015](#) - BES ACA Reconciliation Report Update
- ENews dated [October 30, 2015](#) - Additional Request for Compliance with the Affordable Care Act (ACA) Employer Reporting Mandate
- ENews dated [June 9, 2015](#) - Compliance with the Affordable Care Act (ACA) Employer Mandate
- Numbered Memo [15-05 - 9/14/15](#) – Affordable Care Act (ACA) SSN Reporting

Thank you for your attention and assistance in this major ACA reporting requirement. If you have questions, please contact [OHB@dhrm.virginia.gov](mailto:OHB@dhrm.virginia.gov).

***Please do not reply to this e-mail. You may send inquiries to the Office of Health Benefits mailbox at [ohb@dhrm.virginia.gov](mailto:ohb@dhrm.virginia.gov).***