

HEALTH BENEFITS E-NEWS

*Department of Human Resource
Management
Office of Health Benefits*

March 25, 2020

Materials Ordering Process Revised For Anthem Plans

This will update the Health Benefits E-News dated January 29, 2020, regarding the new online portal for ordering certain health benefits materials for COVA Care, COVA HDHP, Medicare-Coordinating Plans (including dental), and IngenioRx.

- Login to covaorders.com using the ID number and password found in your HurMan folder. The name of the file is Agency Orders Login-00nnn-03242020.csv where nnn is your agency number.
- When you initially login, update your profile with your first name, last name, shipping address, contact email and phone number. This should be updated as necessary to keep information current.

There are no changes in the original instructions for all other plans.

COVID-19 Provisions Regarding Flexible Spending Accounts

Following is the most recent available information regarding the impact of COVID-19 on the administration of flexible spending accounts:

COVID-19 and Health Care FSA's

- ***Can the plan year be extended?*** Unfortunately no, the plan year is a 12-month period and, per the IRS, cannot be extended.
- ***Can my annual election be reduced as the result of a change in planned surgery?*** At this time, guidance is not available regarding funds set aside for planned medical procedures that have been postponed due to COVID-19.

COVID-19 and Dependent Care FSAs

- ***Can a Dependent Care FSA annual election be reduced due to closure of school, daycare, or after-school activities due to the pandemic?*** A change in the cost of childcare services is considered a Qualifying Mid-Year Event (QME) or Life Event. The employee may make an election change by submitting the enrollment form indicating the new election amount. The change will be effective the first of the month following receipt of the completed enrollment form and appropriate documentation.

We will keep you updated as additional information is available.

[Enrollment Form](#)

Please do not reply to this e-mail. You may send inquiries to the Office of Health Benefits mailbox at ohb@dhrm.virginia.gov