

# Commonwealth of Virginia Health Benefits Program

## Materials Order Form

**Allow ten days for delivery of materials.  
Revised April 2009. Please destroy all prior order forms.**

**Fax Form To: (804) 780-0198**

Name	Telephone	Date
Agency Number	Agency Name	
Shipping Address*		

\*Orders cannot be delivered to P.O. Box addresses

**New Hire/Enrollment Information**

Check here if you ordered materials on page 2.

Form #	Item	Quantity	Available online at:
T20619	COVA Care Vision & Hearing Summary of Benefits		<a href="http://www.dhrm.virginia.gov">www.dhrm.virginia.gov</a> , select Employee Benefits, For Employees, COVA Care, General Information
T20629	Flexible Benefits Sourcebook		<a href="http://www.dhrm.virginia.gov">www.dhrm.virginia.gov</a> , select Flexible Benefits Program, Find Flexible Benefits Information
T20633	Eligibility and Active Enrollment Form for Employees		<a href="http://www.dhrm.virginia.gov">www.dhrm.virginia.gov</a> , select Employee Benefits, Resources for Benefits Administrators, Health Benefits Program Forms, Health Benefits
T20637	Retiree and VSDP/LTD Enrollment Form		<a href="http://www.dhrm.virginia.gov">www.dhrm.virginia.gov</a> , select Employee Benefits, Resources for Benefits Administrators, Health Benefits Program Forms, Health Benefits
T20638	Extended Coverage Enrollment Form		<a href="http://www.dhrm.virginia.gov">www.dhrm.virginia.gov</a> , select Employee Benefits, Resources for Benefits Administrators, Health Benefits Program Forms, Health Benefits

**Wellness Programs**

Form #	Item	Quantity	Available online at:
T20593	What's Inside Your Take Care Package flyer		<a href="http://www.dhrm.virginia.gov">www.dhrm.virginia.gov</a> , select Employee Benefits, For Employees, COVA Care (or COVA HDHP), Wellness Benefits, Plan Wellness
T20529	24/7 NurseLine brochure with AudioHealth Library		<a href="http://www.anthem.com">www.anthem.com</a> , select Special Programs
N/A	Wallet Wellness Guide		<b>Not available as PDF.</b>
T20562	Wellness/Preventive Care flyer (COVA Care and COVA HDHP)	PDF only	<a href="http://www.dhrm.virginia.gov">www.dhrm.virginia.gov</a> , select Employee Benefits, For Employees, COVA Care (or COVA HDHP), Wellness Benefits, Message for Your Doctor

**See page 2 for Plan Information materials.**

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Name \_\_\_\_\_

Agency Number and Name \_\_\_\_\_ / \_\_\_\_\_

<b>Plan Information</b>
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Form #	Item	Quantity	Available online at:
T20338	COVA Care Member Handbook		<a href="http://www.dhrm.virginia.gov">www.dhrm.virginia.gov</a> , select Employee Benefits, For Employees, COVA Care
T20490	COVA HDHP Member Handbook		<a href="http://www.dhrm.virginia.gov">www.dhrm.virginia.gov</a> , select Employee Benefits, For Employees, COVA HDHP
E-129	COVA HDHP RX Mail Service Claim Form		<a href="http://www.dhrm.virginia.gov">www.dhrm.virginia.gov</a> , select Employee Benefits, For Employees, COVA HDHP,
EAP-VA103	COVA HDHP EAP Flyer		<a href="http://www.anthem.com/cova">www.anthem.com/cova</a> , select Plan Info/Forms, COVA HDHP
T20491	Medicare Coordinating Plans Member Handbook		<a href="http://www.dhrm.virginia.gov">www.dhrm.virginia.gov</a> , select Employee Benefits, For Medicare Retirees
T20496	Medicare Dental/Vision Benefits Insert		<a href="http://www.dhrm.virginia.gov">www.dhrm.virginia.gov</a> , select Employee Benefits, For Medicare Retirees
T20507	Medicare Prescription Drug Benefits Insert		<a href="http://www.dhrm.virginia.gov">www.dhrm.virginia.gov</a> , select Employee Benefits, For Medicare Retirees
110602	Anthem Claim Form		<a href="http://www.anthem.com/cova">www.anthem.com/cova</a> , select Plan Info/Forms
T20540	Anthem BlueCard Program Flyer		<a href="http://www.anthem.com/cova">www.anthem.com/cova</a> , select Special Programs

For **ValueOptions** materials, call 1-866-725-0602. You may also fax a request to 919-941-5242, Attn: Account Services.  
 For **Delta Dental of Virginia** materials, call Matt Macdonald at 1-800-533-4137, Ext. 8.  
 For **Medco** materials, use the Medco Materials Order Form or call 1-800-316-9182.

**For questions about materials ordered on this form, call (804) 354-3904.  
 Be sure to fax both pages of the form to (804) 780-0198.**

***Provider Directories are available online only at [www.anthem.com/cova](http://www.anthem.com/cova).***