DHRM HR Highlights
November 2020

PMIS Users - the PSE200 Roll Back Transaction

For transactions that are improperly keyed, the transaction must be rolled back using the PSE200. Otherwise, duplicate transactions are recorded and will inflate agency transactional data and reporting.

The PSE200 Roll Back Transaction **MUST** be used for these transactions:

PSE065 - in band adjustments and bonuses (do not use the 600 reduction codes) **PSE201** - non routine - used for ungraded positions
PSE211 - position status changes
PSE216 - temporary pay changes
PSE217 - special rate changes

For corrections to all other PMIS transaction codes, please be sure to contact iHelp