



**COMMONWEALTH OF VIRGINIA**  
**DEPARTMENT OF HUMAN RESOURCE MANAGEMENT**

SARA REDDING WILSON  
DIRECTOR

James Monroe Building  
101 N. 14<sup>th</sup> Street  
Richmond, Virginia 23219

March 27, 2017

To: All Designated Contacts for Line of Duty Act (LODA) Employers that do not participate in the Line of Duty Death and Health Benefits Trust Fund

Effective July 1, 2017, per the amended Line of Duty Act (LODA), the Virginia Department of Human Resource Management (DHRM) will be responsible for administration of the premium-free health benefits provided to eligible LODA recipients. All eligible employees, former employees, and eligible family members will be covered under one program, the LODA Health Benefits Plans.

An informational booklet is also being mailed today, March 27, to all existing LODA health benefits participants and will provide a summary of the new program and instructions for transitioning to the new plans. You may review this booklet at the DHRM web site link provided below.

As employers that do not participate in the fund, you will be responsible for paying the premium cost for any employees or volunteers who are eligible through your locality. When you have participants, you will receive a monthly invoice by email no later than the 20<sup>th</sup> of each month for the following month's premium, starting with the premium billing for July to be emailed in June. The invoice will be directed to the same contacts who are receiving this correspondence. If you do not wish to receive the monthly invoice or wish to designate another recipient, please indicate in the space provided below and send it by return email.

Premium payments are due on the first of the coverage month. If premiums are eligible for a Virginia Retirement System (VRS) Health Insurance Credit, that amount will be reimbursed to the non-participating locality separately by VRS. Delinquent amounts may be referred to the State Comptroller and are subject to interest of one percent per month of delinquency as stated in the Act. Currently, payments should be made by check, and all payment information will be provided with the invoice. If you would be interested in making electronic payments, please indicate below, and additional information will be provided after implementation.

Following are the July 1, 2017, monthly premiums for each coverage group. The coverage groups are described in the informational booklet referenced above.

**LODA PLAN – CURRENT LODA EMPLOYMENT**  
**July 1, 2017—June 30, 2018**

<b>Membership Level</b>	<b>Premium</b>
Single	\$958
Two-Person	\$1,635
Family (3 or more family members)	\$2,318

**LODA PLAN – FORMER LODA EMPLOYMENT**  
**July 1, 2017—June 30, 2018**

Membership Level	Premium
Single	\$991
Two-Person	\$1,667
Family (3 or more family members)	\$2,350

**LODA PLAN – MEDICARE PRIMARY**  
**All memberships are single due to coordination with Medicare**  
**July 1, 2017—December 30, 2017**

Membership Level	Premium
Single	\$371

If you wish to update your LODA billing contact information or to indicate interest in electronic payments, please provide the relevant information below:

Locality name:	
Name and title of billing contact(s) to be added:	
Mailing address:	
Email address(es) for invoice:	
Telephone number(s) for billing contact(s):	
Contacts to be removed from the billing distribution list:	
If you are interested in paying electronically instead of by check, please provide the name and email address of the individual who should be contacted:	

If you have any questions, please direct them to the LODA Mailbox at [LODA@dhrm.virginia.gov](mailto:LODA@dhrm.virginia.gov).

There is also a LODA-specific page on the DHRM web site which will be a resource for LODA Health Benefits Plans information:

<http://www.dhrm.virginia.gov/healthcoverage/loda-health-benefits>

We look forward to working with your locality to provide excellent health plan administration services to your LODA Health Benefits Plans participants.